

## KELLER FARMERS MARKET VOLUNTEER POLICIES

The Keller Farmers Market (KFM) is a community gathering place designed for the benefit and enjoyment of everyone. We welcome all to visit and participate, and our volunteers are crucial to the market experience.

### General Volunteer Agreement

By accepting a volunteer assignment with the Keller Farmers Market, you acknowledge you have read and agree to the terms outlined in the *KFM Volunteer Informed Consent Agreement*. [see below]

### Age Requirements

KFM volunteers must be 18 years or older. Volunteers under 18 years must also submit a signed *KFM Minor Volunteer Release Form*. [see below]

### Volunteer Attire

All volunteers are asked to wear comfortable, family appropriate, weather appropriate attire. We also ask you wear a volunteer badge during your shift, so you are readily identifiable to our customers and vendors as someone who can help.

### Market Access

Drives, parking areas, market entrances, vendor stalls, etc., must be accessible to all (minimum 36" clearance.) If anything is obstructing access to any component of the market, please correct the situation or alert the Market Manager. Remember, people with disabilities must be able to access and enjoy the same goods, services and benefits available to all.

### Focus! Focus! Focus!

Please, no texting, cell phone calls or other distractions except when absolutely necessary. Volunteers are needed to help the market focus on its customers and make their visit a safe and pleasant one.

### Smoking

Smoking is not allowed at or around the market.

### Eating & Drinking

By all means, refresh, re-energize! Free water is available to all market attendees, courtesy of KFM and can be found at the information booth. You may purchase food from our vendors at any time. If you wish to eat while on duty, we ask you eat discreetly and neatly and in such a way it doesn't interfere with your market duties or the function(s) of your position. Keep food and drink away from merchandise and "front-of-table" positions.

### Volunteer Commitment to Excellence

Please arrive for your shift 5 or 10 minutes early. We rely on you to be available and ready for your shift and responsibilities. If you are unsure of what to do or how to handle a certain situation, notify the Market Manager, or any KFM Board Member onsite. Volunteers should always project a helpful, patient, professional, and customer-oriented presence to our vendors and customers while getting the job done. We're all here to make sure everyone enjoys their market visit, *and* have a little fun ourselves!

Thank you for all you do to help the Keller Farmers Market GROW!

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## Keller Farmers Market Volunteer Informed Consent Agreement

I understand I am volunteering my services to Keller Farmers Market (KFM) and its vendors. This involves various functions and services normally provided and conducted during the hours KFM operates, as well as those times prior to opening and following closing as needed.

I fully acknowledge and understand the nature of the volunteer activities which are typically performed by KFM volunteers, and I have taken all steps necessary to ask questions of relevant individuals concerning such activities.

I also understand as a KFM volunteer, I may be asked to perform activities which involve physical activity, contact with unidentified and unfamiliar persons, to and from various unspecified locations, and other potential risks of injury.

PLEASE CHECK HERE \_\_\_\_\_ if you do not wish to perform duties involving moving or lifting, such as setting up and knocking down tents, unloading and loading vendors, and carrying market purchases to customer's vehicles. (There are plenty of duties that do not involve these activities, so this does not preclude you from volunteering.)

In connection with my voluntary involvement in activities undertaken for and with the participation and support of KFM, I hereby agree, for myself, my heirs, assigns, executors and administrators, to forever release and discharge KFM, its board of directors, employees, agents, and other volunteers from all liability and responsibility pertaining to any claims, demands, and actions resulting from injuries, physical or mental, sustained to myself and/or property as a result of my involvement in such activities, whether or not resulting from negligence. I agree to release and hold KFM, its board of directors, employees, agents and volunteers harmless from any cause or action, claim, or suit arising therefrom.

I hereby attest that my attendance and involvement in such activities is voluntary, that I am participating at my own risk, that I am aware of such risks, and that I have read the foregoing terms and conditions of this release.

Further, I hereby confirm, represent, and warrant that I have never been convicted of or charged with, in this state or any other, a violent crime, child abuse or neglect, child pornography, child abduction, kidnapping, rape, or any sexual offense, nor have I been ordered by a court, in this state or any other, to receive psychiatric or psychological treatment in connection therewith.

I confirm that I have never been terminated, suspended, placed on probation, reprimanded, or otherwise penalized by an employer for child abuse and/or maltreatment, or violent acts of any kind in this state or elsewhere. I attest that I have read and understood the terms and statements of this screening summary.

Volunteer Signature:

Date:

Print Name:

Please hand-deliver all signed forms on your first day to volunteer, or mail it to  
Keller Farmers Market  
P.O. Box 782  
Keller, TX 76244

**Keller Farmers Market Volunteer Minor Consent Form**  
(Must be printed and signed by a parent or legal guardian.)

**We welcome our young KFM Volunteers!**

My parent and/or guardian and I understand that as a volunteer for Keller Farmers Market (KFM), I am volunteering my services to KFM and its vendors. This involves various functions and services normally provided and conducted during the volunteer hours KFM operates, as well as those volunteer times prior to opening and following closing as needed.

I fully acknowledge and understand the nature of the volunteer activities which are typically performed by KFM volunteers, and I have taken all steps necessary to ask questions of relevant individuals concerning such activities.

PLEASE CHECK HERE \_\_\_\_\_ if you do not wish to perform duties involving moving or lifting, such as setting up and knocking down tents, unloading and loading vendors, and carrying market purchases to customer's vehicles. (There are plenty of duties that do not involve these activities, so this does not preclude you from volunteering.)

I also understand as a KFM volunteer, I may be asked to perform activities which involve physical activity, contact with unidentified and unfamiliar persons, and other potential risks of injury.

In connection with my voluntary involvement in activities undertaken for and with the participation and support of KFM, I hereby agree, for myself, my heirs, assigns, executors and administrators to forever release and discharge KFM, its board of directors, employees, agents, and volunteers from all liability and responsibility pertaining to any claims, demands, and actions resulting from injuries, physical or mental, sustained to my person and/or property as a result of my involvement in such activities whether or not resulting from negligence. I agree to release and hold KFM, its board of directors, employees, agents, and volunteers harmless from any cause or action, claim, or suit arising therefrom.

I hereby attest that my attendance and involvement in such activities is voluntary, that I am participating at my own risk, that I am aware of such risks, and that I have read the foregoing terms and conditions of this release. The Parent/Guardian's Signature below is a valid signature from my legal representative in these matters.

Volunteer Signature:

Date:

Print Name:

Parent/Guardian's Signature:

Date:

Print Name:

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